

Vendor / Display Guidelines

The Festival Italiano reserves the right to remove any vendor not adhering to the guidelines as set forth.

1. Application along with payment must be completed with a description of the activities to take place at your booth and submitted to the appropriate staff person as listed on the application no later than the posted deadline.
 2. Each vendor will receive a 10' x 10' space and vendor is responsible to keep all items, signage, display ware, etc. inside the 10' x 10' space. The aisles and passageways remain under the control of the Festival organizers. All displays and their personnel must remain within the confines of their own spaces and no vendor will be permitted to erect signs or display products obstructing the view or disadvantageously affect the display of other exhibitors.
 3. Location of booth will be determined by the Festival organizers according to the location of like booths. Space may be limited and it is first come, first serve.
 4. The Festival organizers only provide space; vendor is responsible for tent, table, chairs etc...
 5. Event hours must be observed. Early breakdowns cause disruption to the event and are not permitted. Vendors who leave early may not be allowed at future events.
 6. Vendor is responsible for all clean-up and disposal of trash within their space.
 7. Vendor should not use stakes to secure tent. We recommend other methods of securing your tent such as weights.
 8. The Festival Italiano has the right to remove or restrict vendors, without refund, that have entered into the show under false pretences, or are deemed by the Festival organizers as unsuitable or objectionable. This restriction applies to, but is not limited to, noise, persons, animals, conduct, printed matter. No amplification systems or equipment allowed. *
 9. Set-up must be 100% complete by the time the event starts (12 Noon). Vehicle(s) must be removed from the event grass area and parked in appropriate spaces. Overnight security will be provided by the organizer.
 10. Standard electricity is included in the fee. If the vendor needs a generator, the vendor must notify the organizer two weeks prior or on the application and add an additional \$250.00 to the application fee. Vendor must supply electrical cords in order to get power to the booth. If you need more than the standard electricity (110), we suggest that you bring your own generator or follow the steps stated above. Eight (8) ft. tables are available at an additional cost of \$10.00 per table and must be ordered at application time.
- *Unsuitable or objectionable refers to a vendor that has a display with material that is pornographic, racially discriminatory, promotes illegal actions and/or is against city codes.*



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